- 1. PROCEDURE TO BE FOLLOWED BY THE CLIENT, DRIVER AND ALTERNATIVE DRIVER IN THE EVENT THAT THE VEHICLE IS INVOLVED IN AN INCIDENT THAT CAUSES DAMAGE, WHETHER TO THE VEHICLE OR A THIRD PARTY:
  - 1.1. If at any time the Vehicle is damaged, stolen, or lost, the Client and/or Driver and/or Alternative Driver shall take every reasonable precaution to protect the interest of SA4x4 including but not limited to, the following where appropriate:
    - 1.1.1. He shall immediately notify SA4x4 of the occurrence via the 24 hour emergency telephone number and shall thereafter complete and furnish to SA4x4, SA4x4's standard claim form alternatively assist SA4x4 in completing same;
    - 1.1.2. He shall obtain the name(s), addresses and contact details (including any insurers contact details and policy numbers) of everyone involved and of possible witnesses;
    - 1.1.3. He shall not admit any responsibility or liability nor release any party from any liability or potential liability nor settle any claim or potential claim against or by any party nor accept any disclaimer of liability;
    - 1.1.4. He shall notify the local police within twenty-four hours of the incident in question and furnish SA4x4 with an accident case number provided to him by the local police;
    - 1.1.5. He shall ensure that reasonable provision has been made for the safety and security of the Vehicle and will not abandon the Vehicle under any circumstances;
    - 1.1.6. He shall co-operate with SA4x4 and its insurer in the investigation, the making or instituting of any claim or action and the defense of any prosecution, claim or action relating to the incident (including the making of an affidavit under oath if he is requested to do so);
    - 1.1.7. Within 24 hours of receipt thereof he shall furnish to SA4x4 with any notice of claim, demand, summons or the like which the he may receive in connection with the Vehicle and any incident;

1.1.8. He shall ensure that all information that is provided to SA4x4 in relation to the incident is true and correct and shall depose to an affidavit under oath in relation to same.